

# DUTY OF CARE

The bespoke solution for fleet safety





# THE EASY WAY TO MEET YOUR NEW DUTY OF CARE OBLIGATIONS

The new Corporate Manslaughter and Corporate Homicide Act came into effect in April 2008. From now on, any company in the UK which is found to have caused death through health and safety failures can be prosecuted with unlimited fines.

Crucially, the new legislation applies to every part of your operation, including everyday driving and vehicle fleet management.

‘...courts will look at management systems and practices across the organisation, providing a more effective means for prosecuting the worst corporate failures to manage health and safety properly.’

Ministry of Justice. [www.justice.gov.uk](http://www.justice.gov.uk)

## Managing the risk

You can protect your company by implementing Health & Safety Guidance 65 – the UK standard process for managing all occupational risks. This sets out the principles of defining a health and safety policy, administering it, assessing and reducing risks to your workforce, and how to review and measure the effectiveness of your policy.

## Improving safety and reducing costs

With well over 50 years of industry experience, Lex is the leading fleet management company in the UK and is ideally placed to guide you through the complex issues that surround Duty of Care as it relates to your fleet. As well as helping you meet your legal obligations, we can help you find ways to:

- Reduce the number of working days lost due to accidents
- Reduce vehicle repair and vehicle replacement costs
- Reduce the cost of insurance, legal fees and uninsured losses
- Reduce the risk of damaging your corporate reputation

## Lex Driving Risk Manager

Lex Driving Risk Manager gives you everything you need in a uniquely powerful online solution. Its intuitive, uncomplicated design makes it easy to analyse, understand and reduce occupational road risk in your organisation in just 20 minutes every week.

Now you can simply log on for immediate access to a full range of risk analysis tools, downloadable policy templates, useful audit trails, a vehicle service and MOT scheduler, tips for safer driving and much more.

Lex Driving Risk Manager will identify your current risks and create a step-by-step action plan that's tailored to your precise and unique requirements. It gives you everything you need, all in one place.

## 5 simple steps to success

### 1: START COMPANY AUDIT

Start with a company-wide audit then generate your own bespoke set of remedial actions to ensure legal compliance.



### 2: DRIVER AUDIT MANAGER

Ask your drivers to complete these easy audits. Once complete, you can review the data using the 'Driver Audit Summary' tool.



### 3: POLICIES AND PROCEDURES

This is where you'll find a library of customisable policies, forms and procedures – fully up-to-date with the latest legal information – ready for instant download.



### 4: DOCUMENT MANAGER

Make sure your audit trail is always up-to-date by uploading your documents and storing them here.



### 5: DRIVING AT WORK

This is where you'll find more information about 'Occupational Road Risk' and valuable advice on everything from corporate manslaughter to reducing your vehicles' carbon footprint.



## At a glance

Feature	Benefit
Company-wide audit trail	Ensures compliance with legal requirements
Employee audit trail	Helps you manage and reduce the risks to drivers
Action plans	Gives you a tailored plan of essential actions and recommended steps
Identification of risk drivers	A 'red flag' system automatically detects high risk drivers, making it easy to take corrective action
Fleet management	A 'yellow flag' system gives you one month's notice of when each vehicle needs a service or MOT
Policy and process library	Saves time by giving you customisable documents to download
Driving at work	Get the answers to frequently asked questions, hints and tips, and a wealth of advice on maintaining safe, efficient vehicle fleets
Document manager	Upload, store and manage your policy documents online for greater control and easier compliance
Ask the expert	Expert advice online, with a guaranteed 24-hour response
Account manager	Find all the answers with professional advice and assistance
Option to outsource	Save time and money by letting the experts do what they do best

## Taking the next step

Once you have completed the risk assessment, Lex Driving Risk Manager will create a detailed plan of action for protecting your drivers and vehicles. You can either implement this yourself, or make life easier by working with one of our approved business partners who can provide a full range of expert services including:

- › Driver risk assessments
- › Workshops on driver safety, driver behaviour, line management responsibilities and conducting post-crash interviews
- › Personal and 'behind-the-wheel' driver coaching
- › Specialist 'behind-the-wheel' courses including fuel economy, towing skills, parking and manoeuvring
- › Driver licence checks
- › Business insurance checks
- › On-site vehicle safety inspections with 30, 60 and 120 point inspections

## Are you at risk?

- › Do you undertake an annual occupational road risk assessment to identify risks within your organisation?
- › If an incident occurred, with either a company-owned or private vehicle, would you be able to tell the police the condition of the vehicle, its service history, the condition of the driver and the insurance status of the vehicle?
- › Have you published (and do you maintain) a complete and up-to-date set of policies and procedures and a driver's handbook?
- › Do you monitor drivers' working and driving hours to ensure compliance with the Working Time Directive?
- › Do you have a process for communicating the latest changes in law to your drivers, such as the 29 recent legislative changes to the Highway Code, the ban on smoking, and the latest mobile phone 'hands-free' prosecutions?

**Don't get caught out. If you answered no to any of the above questions, contact Lex now for help and advice.**



## DUTY OF CARE



**For more information on any aspect of our service you can:**

**Call: 08457 697381**

**Email: [marketing@lex.co.uk](mailto:marketing@lex.co.uk)**

**Visit: [www.lex.co.uk](http://www.lex.co.uk)**

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LOOK AT THINGS DIFFERENTLY